

Chemical Request Form

(Request to bring/ use a new chemical in the Microfab)

The Microfab Laboratory does not permit anyone to bring or use chemicals in the Microfab area without prior approval by Microfab staff. This applies to all chemical containing materials including adhesives, cleaners, resists, solvents, compressed gasses, etc. Approval is determined by considering safety, compatibility, planned storage, usage and disposal.

Information you will need:

MSDS for the chemical material requested.

A description of how the material will be stored and used.

A plan for how the material will be disposed.

How long the material will be used?

Why do you want to use this material?

Is this material the least toxic / dangerous available for the process you are anticipating using?

If the material is approved you will need to label it with:

Date _____

Users name _____

Users phone number _____

Professor's name _____

Professor's phone number _____

End Date* _____

*(Chemicals need re-approval after 12 months; end date can be up to 12 months.)

Fill in the above information and staple this form to the front of the MSDS for the material and submit them to a staff member. If you do not have an MSDS the request will not be considered.

DO NOT BRING THE MATERIAL WITH YOU WHEN MAKING THIS REQUEST.

The Microfab will maintain reasonable stewardship of the material but correct use and storage is the responsibility of the user. If the material poses a safety hazard because of a leaking container or improper storage or usage, it may be disposed. The Microfab will not assume liability for the loss of the material. Chemicals can not be stored in personal boxes.

Approval may take up to one week, make requests prior to anticipated need.